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Office of the Principal Chief

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November 11, 2026

TO: Shella Bowlin, Secretary of State
CC: Bryan Warner, Deputy Principal Chief
Jerri Killer, Executive Director of Housing Programs
Corey Bunch, Chief of Staff
Janees Taylor, Treasurer
Canaan Duncan, Deputy Secretary of State

Administration Memorandum
Directing a grant of $250,000 to Tahlequah Area Habitat for Humanity (TAHH) using PHWFA Surplus

The purpose of this memorandum is to authorize $250,000 in Public Health and Wellness Fund Act surplus as a grant to Tahlequah Area Habitat for Humanity, herein referenced as TAHH

I. Background

Improving housing conditions in a way that benefits public health is a "Public Health and Wellness Activity or Infrastructure" within the meaning of PHWFA, as amended. That includes the expenditure of PHWFA funds as grants to third parties to support efforts consistent with the Act.

TAHH provides housing resources to low-income residents in the Tahlequah area. In or about 2024, TAHH and the then Executive Director of Housing Programs reached an informal tentative agreement through which TAHH would develop housing in HACN's Autumn Woods addition near Tahlequah via HACN donating real property to TAHH with TAHH in exchange donating a piece of property located elsewhere in Tahlequah that had infrastructure challenges for residential development. A closer analysis by the successor leadership at HACN revealed legal impediments to such a transfer. Unfortunately, TAHH relied in good faith on the informal agreement.

HACN purposes, and I agree, that a make-whole good faith effort to meet the spirit of the informal agreement is a donation to TAHH of $250,000. Even the absence of an underlying defunct informal agreement, TAHH is a worthy party whose success helps the Tahlequah region of our reservation meet shared goals to improve the availability of affordable housing.

II. Directive

a. Cherokee Nation shall provide a $250,000 PHW Partners Grant to TAHH, either directly or indirectly through HACN, utilizing funds available under the PHWFA surplus.
b. The subject grant shall be subject to an MOU between Cherokee Nation, HACN and TAHH, the substance of which shall be wholly determined via negotiation between HACN and TAHH and which should impose minimal conditions on the use of funds, a commitment to working in good faith on future projects, and similar such language.

This memorandum and the authority granted to this office under PHWFA, as amended, constitutes the entirety of the authority necessary to proceed.

Chuck Hoskin, Jr.
Principal Chief